TalEval Efficient Check-in Grading

At the beginning of clinic:

List your assigned students' names on paper

Meet with your 5 assigned students

List the following under each student's name:

Patient's name (birthdates to differentiate same name patients)

What number clinic is this? i.e. IA IIB IIIE

What treatment phase is it for this patient

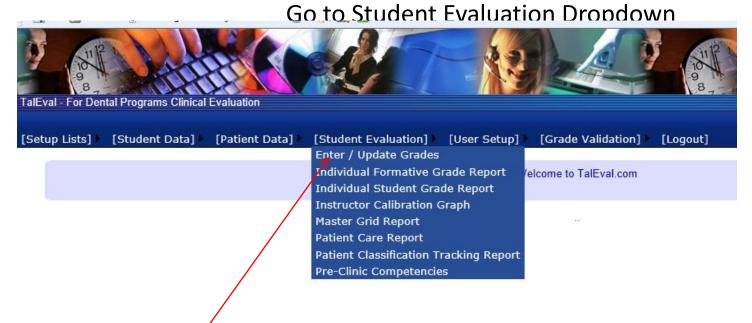
Initial appointment with student

Continuing appointment

Recare appointment



Click on Enter/Update Grades



Select the 1st of your 5 students



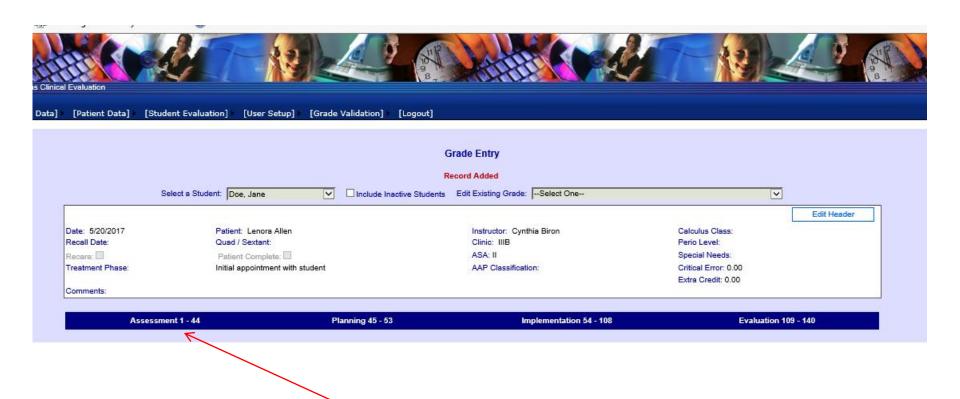
Click on drop down and find your first student and click on her name

For now, load ONLY the following:

tudent Evaluation] > [User Setup] > [Grade Validation] > [Logout]	
Grade Entry	
Select a Student: Doe, Jane	
Select a Patient:* Allen, Lenora [21//1947] Select Se	Debridement Skill Level Calculus Perio N/A N/A 0 0 1 III III IV Critical Error: Extra Credit:
Recare: Patient Complete: ASA: N/A O I O II O III O IV Recare On Date: - or Recare In: Months O Weeks Comments	Auto Calc Total
Continue	

Student, Patient, Clinic, Instructor, Treatment Phase

Example of what you see next

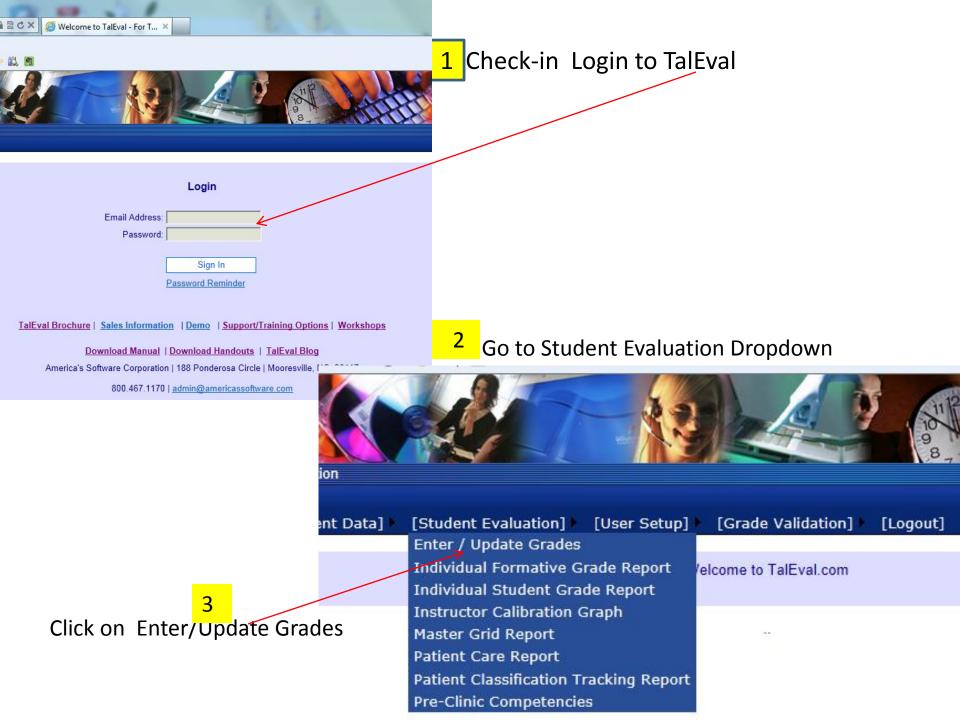


When this screen shows up you must click Assessment & Save Grade. Then go on to the next of your 5 students

Repeat the Process for all 5 Students

- Once you have loaded in all the students on separate grade entries:
 - A grade form (of perfect score) has been established for each student with the patient to be treated that day
 - At check-in you will login chairside and Edit the Existing Grade

See the following step by step slides for chairside check-in



Click on Select a Student



2

Click on Edit Existing Grade



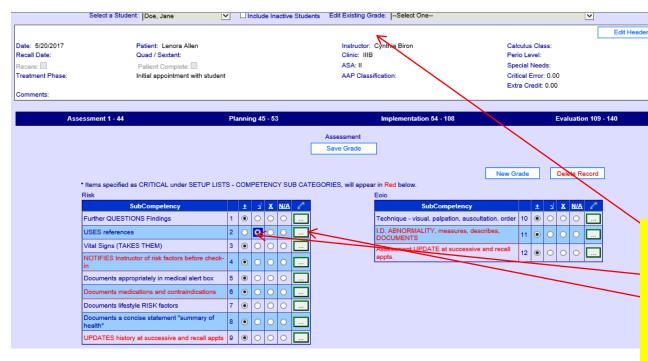
Note that at the top of the list is the most recent Entry

– the one <u>you</u> put in today at the start of clinic

Allen, Lenora

Click on it

Check in - Student Assessment Errors



Click Radio Buttons for as you errors.

Click comment box and fill in comments and intial.

Save Grade

Then logout and go to next student and repeat same process for all students.

Edit Existing Grade

- Whenever you make a change to the grade that day you go back to Evaluate a Student
- Enter student's name
- Edit Existing Grade
- On top of list is most recent Grade Entry
 - The one you are working on today
 - You will update it at check-in, process eval, and check out. In the end you Edit the Header
 - Quads completed
 - Patient Calc/Perio skill classification
 - Patient Completed ???
 - Next recare?
 - Enter any additional comments in header and initial
 - Save Grade Header