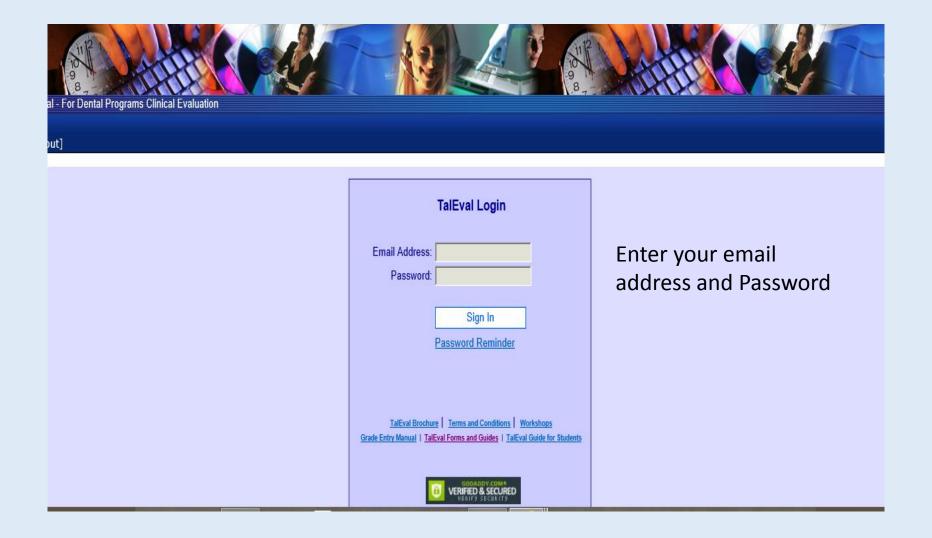
## How to Set-Up Your TalEval Database

## Go to: www.TalEval.com



## See the Menu Dropdowns

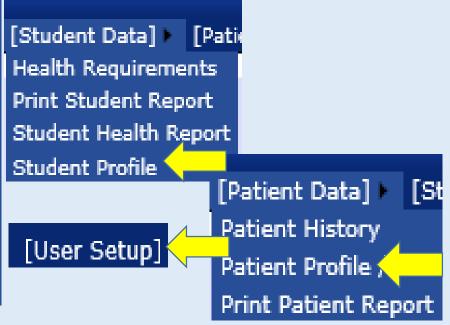


We highly recommend you learn to use TalEval the way it is set up on your database when you receive it. You do have to enter instructor, student and patient information and maybe change clinic names(semesters). Once you do that you are ready to grade with TalEval.

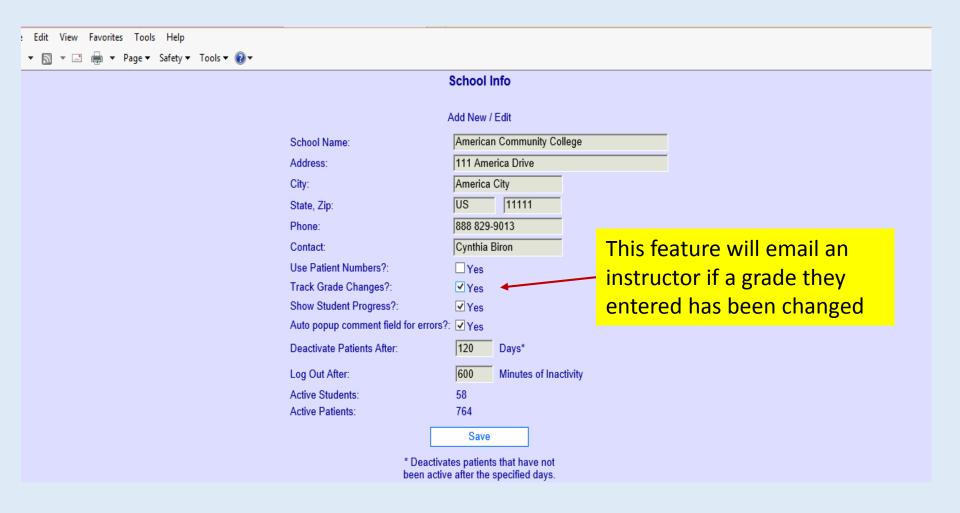
## Setup Lists

Calculus Level Category Sequence Citizenship Clinic Levels Competency Categories Competency Sub Categories Ethnicity Health Requirements Instructors VV Perio Level Point Values **Programs** School Info Semesters Setup Surveys SubCategory Sequence Management Treatment Phase **Technique Comp Types** Technique Competencies

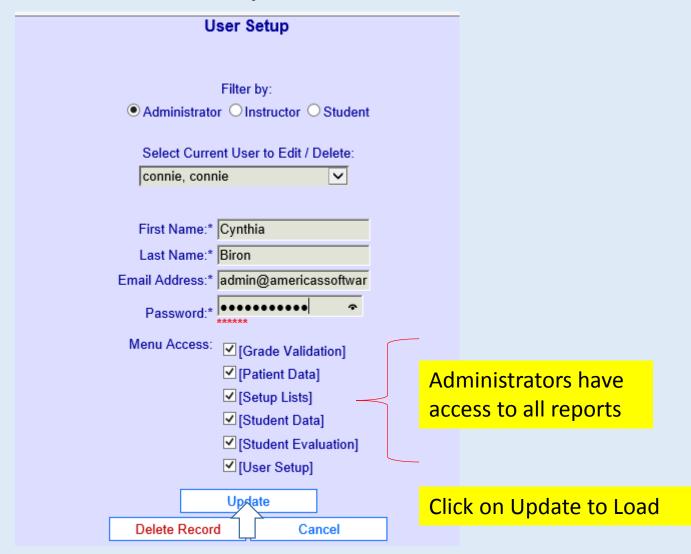
Your database comes loaded with tried and true information to grade with TalEval. You will have to enter some data into the setups. We recommend you only enter data into the items to the left that have arrows.



## Enter School Info in Setups

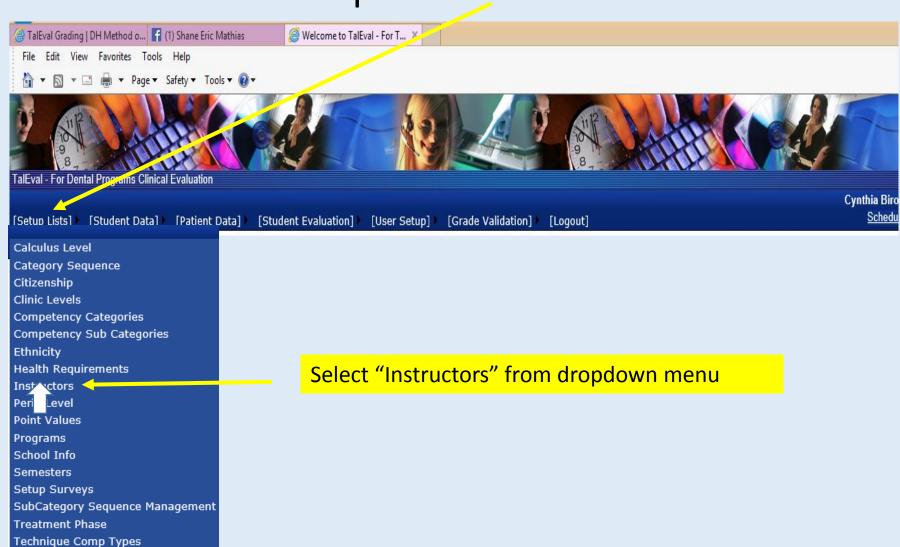


### Under User Setup Enter Administrators



## Click on Setup Lists

Technique Competencies



# Fill in Instructor's Name and Email Address and enter a password



#### Menu Access for Instructor

	Filter by:
	○ Administrator ● Instructor ○ Student
	Select Current User to Edit / Delete:
	Doe, Jane
	First Name:* Jane
	Last Name:* Doe
E	mail Address:* <mark>jane@taleval.com</mark>
	Password:*
	Menu Access:   ☐[Grade Validation]
	✓ [Instructor Lists]
	✓ [Online Surveys]
	✓ [Password Management]
	☑ [Patient Data]
	☑ [Student Data]
	✓ [Student Evaluation]
	Hadata
	Update
	Delete Record Cancel

## Student Data Dropdown

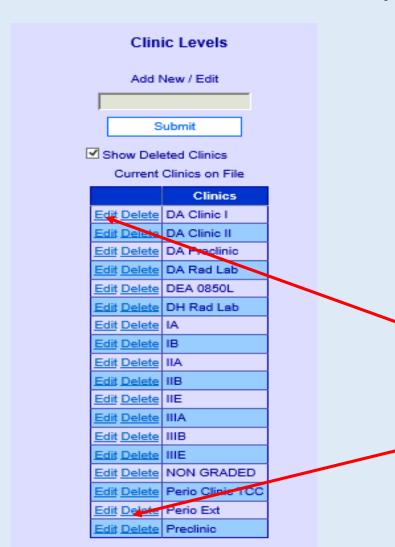
		Student	Per	sonal Profile				
						Student Notes ->		
	View /	Edit Current Stud	ent:	Doe, Jane				
Update		Cancel		Delete Record		Add New		
Т	o make	a student inactive	enter	r a graduation or withd	rawal d	ate.		
New Student Form								
	First Nar	ne*	Middle Name		Last Name*			
	Jane		M.		Doe			
ID Number*	111							
Address:			Home Phone:					
City:			Mobile Phone:					
State, Zip:		_		County:				
- I - I - I - I - I - I - I - I - I - I	,							
Birth Date:								
Marital Status:	Selec	t One 🔻						
Ethnicity:	Selec	t One 🔻		Entry Date:				
Gender:	Selec	t One 🔻		Graduation Date:				
Citizenship:	Selec	t One 🔻						
Program*:	Dental I	Hygiene 🗸						
Semester:	Selec	t One 🔻		Withdrawal Date:				
				Withdrawal Reason:				
			_	_	_	^		
You o	nly	need	to	enter in	itoi	<mark>rmation in</mark>		

fields with asterisks\*

				V
Emergency Contact:		Full Time?:	○Yes ○No	
Emergency Phone:		Absences:		
Website Login				
Email:	janedoedoe			
Password:	••••			
Verfiy Password:	••••			
Menu Items Comments:	☑ [Patient Data] ☑ [Student Grade Entry] ☑ [Update Personal Info ☑ [Online Surveys] ☐ [Student Grades View ☐ [Grade By Appointment Do not allow students	ormation]	ou are Grading by Appoin	tment

Check boxes indicating what you allow students to access. TalEval does not allow students to change grades given by instructors. They can grade themselves but Student Grade Entry must be "Verified" by an instructor.

## Clinic Levels Setup

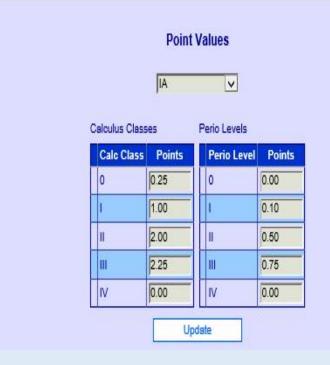


You can change the names of these existing clinic names to your own clinic names by clicking on edit and entering the new name.

You can also delete any of these clinics by clicking on delete.

#### New Clinic Name in Point Values

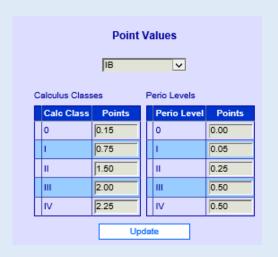




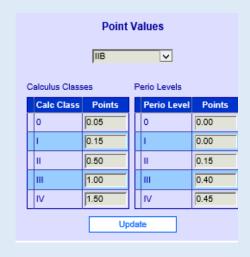
Clinic 1A is the first 6 weeks of patient treatment for 1<sup>st</sup> year students. If you have changed this clinic name to i.e. "DEH 101" these point values should be here.

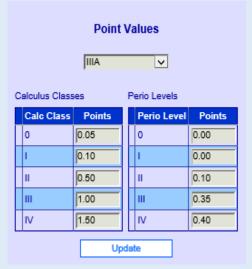
We recommend staying with our existing point values as they are tried and true according to DH skill progression as researched over 10 years.

#### Point Values Decrease Each Clinic



Point Values						
	IIA		V			
Calculus Classes Perio Levels						
Calc Class	Points	ı	Perio Level	Points		
0	0.10		0	0.00		
I	0.25		L	0.00		
П	0.75		II	0.20		
III	1.25		III	0.45		
IV	1.75		IV	0.50		
Update						

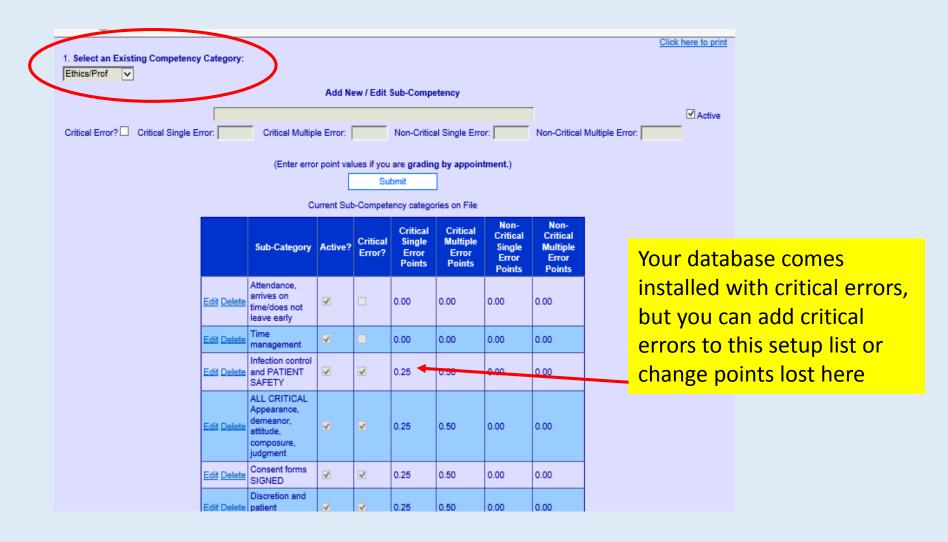




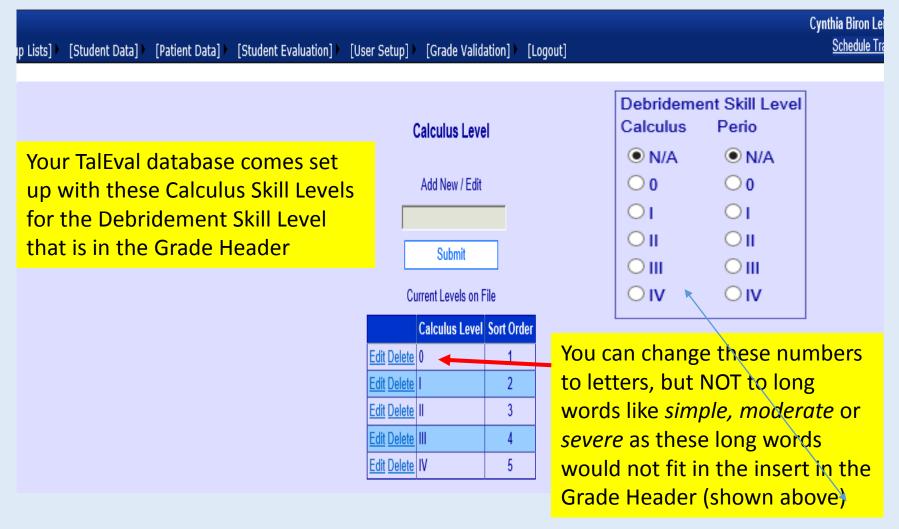


The requirements must get more demanding as students progress through the clinical education. If you have more than 6 (6-7 week) clinics, use the same point values for 2 successive clinics. For instance a Summer Clinic could be the same as Clinic 1B point values.

## Competency Subcategories



## Calculus Level (Debridement Skill Level)



## For All TalEval Details

See

TalEval Grading & Outcomes Assessment Guide

https://www.dhmethed.com/taleval-grading/